Mr. William M. Wilson, P.E.  
Chief, Planning, Programs, and Project Management Division  
U.S. Army Corps of Engineers, Nashville District  
P.O. Box 1070  
Nashville, Tennessee 37202-1070

Dear Mr. Wilson:

In accordance with the provisions of Section 729 of the Water Resources Development Act of 1986, as amended in 2001 and 2007, the (state, city, town, county) requests the Corps of Engineers to undertake a watershed assessment and plan for the (watershed of interest). (Briefly discuss the need for the study and the nature, extent, and source of any known problems or opportunities and provide any other available information.)

We are aware of the following cost sharing requirements:

- The Initial Assessment is federally funded up to $100,000. This phase would determine the federal interest in the study and include development of the scope and cost of additional studies.
- Studies costing more than $100,000 are shared 75% federal and 25% non-federal. All of non-federal share can be work in-kind.

We are aware that this letter serves as an expression of intent and not a contractual obligation and either party may discontinue the study at any stage.

Sincerely,

Name of Sponsor
Title (Official Capacity)