

NASHVILLE DISTRICT (LRN) SECURITY CONTRACT REQUIREMENTS

There are three categories of security approval for Contractor and Subcontractor Employees (CSEs). Please select the appropriate category (or categories) based on the scope of the contract.

CATEGORY A: U.S. Citizen Contractors - No Access Required to LRN Critical Infrastructure, Government Information Systems, or Government Funds as defined by the Scope of the Contract. Requirements for Category A are available at: <http://www.lrn.usace.army.mil/BusinessWithUs/Contracting/Contract Security Requirements/Category A – No Access>

CATEGORY B: U.S. Citizen Contractors - Access Required to LRN Critical Infrastructure, Government Information Systems, or Government Funds as defined by the Scope of the Contract. There are three types of requests:

B1 – Less Than Six Months. Requirements for Category B1 are available at: <http://www.lrn.usace.army.mil/BusinessWithUs/Contracting/Contract Security Requirements/Category B1 – Access Less than 6 Months>

B2 – Extension Beyond Six Months. Requirements for Category B2 are available at: <http://www.lrn.usace.army.mil/BusinessWithUs/Contracting/Contract Security Requirements/Category B2 – Access Required Extension>

B3 – Long Term/Greater than Six Months. Requirements for Category B3 are available at: <http://www.lrn.usace.army.mil/BusinessWithUs/Contracting/Contract Security Requirements/Category B3 – Long Term Access>

CATEGORY C: Foreign National (FN) Contractors – Procedures applicable to all foreign national contractors regardless of the level of access required to critical infrastructure, Government information systems, or Government funds. Requirements for Category C are available at: <http://www.lrn.usace.army.mil/BusinessWithUs/Contracting/Contract Security Requirements/Foreign National Contractors>

Approval/Disapproval: The COR will notify the Contractor when the CSE is permitted to access LRN sites. All LRN approvals with restrictions, or disapprovals shall be considered final with no appeal rights for the Contractor or CSE under review.

Approval: If the results are favorable, the COR will notify the Contractor in writing the CSE is approved to begin work.

Disapproval: If a favorable determination could not be made, the COR will notify the Contractor that the CSE is not approved to work on the contract.

Record Keeping: The COR and the Contractor are responsible for ensuring only approved CSEs are on-site at all times. An example of a CSE Contractor Tracker spreadsheet is available at <http://www.lrn.usace.army.mil/BusinessWithUs/Contracting/Contract Security Requirements/Example Contractor Tracker>. The Contractor and COR must protect all sensitive personal information such as social security numbers, birth dates, etc.