

-EXAMPLE LETTER OF INTENT (Project Modification for Improvements to the Environment)-

Mike Wilson, P.E.
Chief, Planning, Programs, and Project Management Division
U.S. Army Corps of Engineers, Nashville District
P.O. Box 1070
Nashville, TN 37202-1070

Date

Dear Sir:

In accordance with the provisions of Section 1135 of the Water Resources Development Act of 1986, as amended, the *(state, city, county, town)* requests Corps of Engineers assistance in planning, designing, and constructing a project to restore or improve fish and wildlife habitat *(specify one: at a Corps project or in an area degraded by a Corps project)*.

(Name the existing Corps project. Briefly describe the type of ecosystem improvement project that is foreseen: objectives, actions that might achieve those, approximate size, and any specific problems or needs.)

We are aware of the following cost sharing requirements associated with projects undertaken under this authority.

- The Feasibility Phase is federally funded up to \$100,000. Costs in excess of \$100,000 are cost shared on a 75/25 basis with the local sponsor. All of the sponsor's share can be in-kind services.
- b. The sponsor's share of implementation consists of the provision of land, easements, rights-of-way, relocations and disposal areas. If this amount is less than 25% of the implementation cost, the sponsor is required to provide an additional cash contribution to equal 25%. The federal limit is \$10 million.
- c. The sponsor is responsible for removal of all hazardous, toxic, and radioactive waste prior to any construction and for the operation and maintenance of the project after it is completed.

We are aware that this letter serves as an expression of intent and is not a contractual obligation and that either party may discontinue the study process at any stage prior to construction.

Sincerely,

Name
Title (Official Capacity)
of (Name of Sponsor)