

-----**EXAMPLE LETTER OF INTENT (Flood Damage Reduction)**-----

Mike Wilson, P.E.
Chief, Planning, Programs, and Project Management Division
U.S. Army Corps of Engineers, Nashville District
P.O. Box 1070
Nashville, TN 37202-1070

Date

Dear Sir:

In accordance with the provisions of Section 205 of the Flood Control Act of 1948, as amended, the (*state, city, county, town*) is requesting the U.S. Army Corps of Engineers assistance in addressing a flooding problem at (*name and location of the flooding and the body of water causing the problem*).

We are aware of the following non-federal cost sharing requirements associated with projects undertaken under this authority.

- The Feasibility Phase is federally funded up to \$100,000. Costs in excess of \$100,000 are cost shared on a 50/50 basis with the local sponsor. All of the sponsors share can be in-kind services.
- The sponsor's share of implementation (design and construction) costs includes providing all lands, easements, rights-of-way, relocations, and disposal areas (LERRD's), in addition to a cash contribution of at least 5% of the total project cost. If this amount is less than 35% of the implementation cost, the sponsor is required to provide an additional cash contribution to equal 35%. The sponsor's cost share is limited to a maximum of 50% of the total cost. A section 205 has a \$7 million federal limit.
- The sponsor is responsible for providing clean lands and for the operation, maintenance, repair, rehabilitation, and replacement of the project after it is completed.

We are aware that this letter serves as an expression of intent and not a contractual obligation and either party may discontinue the study process at any stage prior to construction.

Sincerely,
Name of Sponsor
Title (Official Capacity)