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**COMPANY NAME / ADDRESS / MAIN PHONE #**

Nashville District Corps of Engineers  
Security Access Form  
(US Citizens Only)

**NOTE: At no time will a Contractor or Subcontractor Employee be permitted to access the site until approved by the Nashville District and the Contractor Official has been notified in writing.**

Date Request is Being Submitted to the Security Office: (mm/dd/yyyy) \_\_\_\_\_

**FULL** Name \_\_\_\_\_  
(Last, First, Middle)

- If you have only initials in your name, use them and state (IO). If you have no middle name, enter "NMN"
- If you are a "Jr.," "Sr.," "II," etc., indicate your status.

Date of Birth (mm/dd/yyyy) \_\_\_\_\_ Social Security \_\_\_\_\_

Place of Birth (City & State) \_\_\_\_\_

Corps of Engineers Location (Project Office/ Work Site) Where Work is to be Performed:

**Start & End Date** site access is needed \_\_\_\_\_

Job Title \_\_\_\_\_

Primary Company POC Name and Phone # \_\_\_\_\_

Primary Company POC Email Address: \_\_\_\_\_

**Note: Contractor shall furnish documentation to verify the employee is a U.S. Citizen if born outside the United States. Such documentation may include a U.S. passport (unexpired or expired), Certificate of U.S. Citizenship (INS Form N-560 or N-561), Certificate of Naturalization (INS Form N-550 or N-570) etc.**

**Nashville District Corps of Engineers Security Office Contact Information:**

\*Tracy Dorrough, Security Technician, 615-736-7397 email: [tracy.dorrough@usace.army.mil](mailto:tracy.dorrough@usace.army.mil)

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Connie Hardeman, Security Manager, 615-736-5567 email: [connie.f.hardeman@usace.army.mil](mailto:connie.f.hardeman@usace.army.mil)

\* Primary - Personnel Security Investigations