

PRE-BID MEETINGS AND/OR SITE VISITS

Any pre-bid meeting which will cover anything other than public domain information shall be limited to US Citizens, except under unique circumstances.

U.S. Citizens: The Offeror/Bidder and/or Contractor shall submit a Nashville District (LRN) Security Access Form to the Nashville District Point of Contact (LRN POC) five (5) days prior to the site visit or any meeting held at or in LRN restricted/controlled areas (such as a Power Plant or Navigation Lock). If submitting the document in less than five days, the Offeror/Bidder may not receive approval for participation. The LRN POC will notify the individual(s) if the request is approval or denied.

The form with guidance is available at <http://www.lrn.usace.army.mil/BusinessWithUs/Contracting/Contract Security Requirements/LRN U.S. Citizen Security Access Form>

Foreign Nationals (FNs): FNs wishing to attend a pre-bid meeting or site visit shall submit a completed LRN FN Security Form and legible color copies of two of the following documents: Passport (unexpired or expired), Certificate of U.S. Citizenship (INS Form N-560 04 N-561), Certificate of Naturalization (INS Form N-550 or N-570), unexpired foreign Passport with I-551 stamp or attached INS Form I-94 indicating unexpired employment authorization, an Alien Registration Receipt Card with photo (INS Form I-151 or I-551), unexpired Temporary Resident Card (INS Form I-688), unexpired Employment Authorization Card (INS Form I-688A), unexpired Reentry Permit (INS Form I-327), unexpired Refugee Travel Document (INS- Form I-571), or unexpired Employment Authorization Documentation issued by the INS which contains a photograph (INS Form I-688B) to the LRN POC to be forwarded to LRN-SM for approval. These documents must be submitted two (2) weeks prior to the meeting or site visit. Exceptions will be considered on a case by case basis but will be limited.

The form with guidance is available at <http://www.lrn.usace.army.mil/BusinessWithUs/Contracting/Contract Security Requirements/LRN Foreign National Security Form>